

**CALGARY NORTHSTARS HOCKEY ASSOCIATION**  
**BOARD MEETING**  
**Monday, July 20, 2020**  
**Via Zoom**

A board meeting of the Calgary Northstars Hockey Association was called to order at 6:01 pm via Zoom.

**Board Members Present:**

Bobbi Rayton	Judd Casper	Amber Abou-Daher	Curtis Osiowy	Amy Nightingale
Lorraine Tetz	Terry Louis	Gavin Mills	Melissa O’Neal	Joy Tamke
Dennise Roach	Stephen Hayden	Dave Thomas	Terry Schulte	
Jesse Hale	Laura Redgate	Sarah Palinkas		

**Non Board Members Present:**

Dave Stevenson

Absent –

**Amy Nightingale (meeting chair):**

**Motion for meeting to be called to order** by Gavin and seconded by Judd. **Motion Carried.**

**Secretary – Bobbi Rayton:**

**Motion to approve June 15, 2020 Minutes** by Bobbi and seconded by Gavin. **Motion Carried.**

**Bingo Report – Lorraine Tetz:**

- Couple of families will partake in early sign up
- No issues at this time
- 4 volunteers per bingo event
- Families can do up to two events prior to season starting

**AT Report – Laura Redgate:**

Concussion Study proposal from U of C

First Part

- Three year study
- High school athletes are the focus
- Return to play protocol is utmost concern
- Coverage from start of program to end of high school
- All athlete injuries reported to group
- In person baseline testing done by U of C
- SCAT 5 as well
- Athletes get into sports med doc within 72 hours
- Weekly exposure
  - Volunteer on each team to take attendance at practice etc
  - Once per week U of C volunteer will come in for check in

Second part

Prevention of injuries

Helmet fit

10 min zoom call with each athlete for helmet fit

Assessment only

All volunteer no cost to association

Players can opt out

**Motion to commit to participate in concussion study SHRed at the U of C by Judd seconded Gavin. Motion Carried**

5 AT's left CNHA

Actively recruiting

**Administrator Report – Sarah Palinkas:**

Registration has gone well

Conditioning camps are all full – wait list

Summer camps

    Checking camp is not full

    Prospects camp is not full

Try outs

    Seem low

    56 U15

    31 U16

    45 U18

    4 U21

List of U16 players who would like to try out for U18

**Actionable:** Need form sent to Sarah - Jesse or Amy to complete

**Actionable:** Gavin asks to send reminder to membership - Sarah to complete

Bookkeeping

**Actionable:** Updated copy of Budget – Amy to complete

**GM Report - Jesse Hale**

Finalizing Ice

U15 and goalie evals set (subject to AHS)

U16 and U18 in the works

Met with HC

    Elite council agreed how evals will work

Player Programming

    First round ½ over

    Good feedback from parents

    Coaches are happy with ice/players

    Thorncliff is making sure players are adhering to rules

    Dennise has gathered volunteers who are working well

Will players be allowed to move from week 3 to 4 to get last week prior to evals

**Actionable:** Jesse will consider options and get back to us

Must decide what to do with ice that is currently under utilized for camps

Coach recommendations

Need a few spots filled for AC's

**Motion to approve current list of potential coaches as per Jesse's July 20<sup>th</sup> email** by Bobbi seconded by Stephen. **Motion carried**

Sports performance providers

Jesse will narrow down to two vendors

Vote over email to secure vendor choice

**Actionable:** Jesse needs a job description and a range of authority. **Executive to complete**

Day to day decisions need to be Jesse's

**Actionable:** Board needs to define Jesse's authority. Executive will define Jesse's authority by end of week

Do we need our Sports Performance vendor to get police check?

**Actionable:** Jesse to confirm polices that already exist with each vendor i.e. police clearance, always two adults in room etc.

**Motion to approve the 4 finalists for strengths and conditioning vendors for Jesse's final selection** by Bobbi seconded by Terry S. **Motion Carried**

Break In Meeting

**Presidents Report – Amy Nightingale:**

Evals – need to pull in volunteers

Sending out current contracts for board approval

AT's

Agreement for service for Sarah

Once board has had a chance to look over will motion to accept acts of prior board

PEP

Keep in Board binder for reference

Judd will attend Mac's midget meeting

**VP Operations U18 – Judd Casper:**

AEHL

Planning to schedule as normal

League play will start mid oct

Work in two week increments

Will have sister teams associated with each other

Planning for any event due to COVID

MAC's midget – Judd attending meeting July 21

Judd will push to continue as normal

Will update after July 21 meeting

Schools? Not likely

U18 equipment

**Motion to change vendors for the U18 team equipment purchases** by Judd seconded by Melissa. **Motion Carried**

### **VP Operations U16/JrB - Gavin Mills:**

All uniforms are in from last year

Will go through and do inventory

Thanks to Dennise for coordinating volunteers

Card signing

Waiting on announcements on schools as we are trying to get Crescent Heights gym

Board Request

If you don't know the answer, please ask questions and not commit to a solution prior to asking for clarification.

Some concerns about track suits etc Northstar's branding brought forward from camps

Need to have patience during COVID as it is not easy to get items at this time

### **Treasurer's Report – Terry Louis:**

Submitting financials to auditors

Sarah trained by Yulia on Quick Books

2019 financials have been finalized

Looking for replacement - Terry is stepping down

Peter Douvre

Willing to do it

How does this work?

Terry needs written resignation

Peter can be appointed by board Sept 1

**Actionable:** Bobbi to send Peter membership application asap.

### **Director Reports**

#### **Policy, Procedure and Discipline – Stephen Hayden**

**Motion to approve Coaches Codes of Conduct subject to changing #6 (all players get instructions in accordance with Hockey Calgary and the policies of the CNHA – make it somewhat equal) + add caring for all equipment etc + add professionalism by Stephen seconded by Judd. Motion carried**

**Motion to approve Parent Code of Conduct subject to change on #24 by Stephen seconded by Gavin. Motion carried**

**Motion to approve Player Code of Conduct as is by Stephen seconded by Judd. Motion carried**

**Motion to approve AT Code of Conduct as is by Stephen seconded by Amber. Motion carried**

**Motion to direct all board members to provide all documents relating to CNHA operations by next meeting by Stephen seconded (send to Stephen) by Terry S. Motion carried.**

**Actionable:** provide comments on the Members Handbook by all Board members

#### **Communications – Amber Abou - Dahar:**

Website update

Almost complete

Waiting for additional info for home page

Dennise – volunteer roles

**Actionable:** Get info to Dennise about volunteer requirements

**Community Liaison – Curtis Osioy, Terry Schulte:**

Developing ‘branded’ CNHA packages for feeders  
3 Levels of outreach  
    Players  
        support all levels  
        on and off ice development  
    Coaches  
        mentoring  
    Communication  
        alignment of communication i.e. social media  
Good success with feeder assoc. so far.  
Mac’s Midget  
    Judd to attend meeting

**Volunteer Coordinator - Dennise**

no report

**Fundraising – Joy Tamke:**

Awards from last year are ready to go  
    Past President wants to distribute them  
    When will we hand them out?  
    Plan was for signing day - TBD  
Financial assistance program  
    **Actionable:** Joy to come up with ideas surrounding how to implement this on a more formal basis  
Scholarship duty  
    What happened with \$  
    Terry will cut cheque to get done  
Bobbi will lead going forward

**Ice Coordinator –Melissa O’Neal:**

Eval ice  
Ice requirements sent in to leagues  
Beth - U16AAA move all games and practices to NESS

**Gaming – Dave Thomas:**

no report  
still waiting for Casino from AHS

**New Business**

**Motion to executives to figure out clear contractual obligations to GM regarding base plus bonuses subject to board approval** by Stephen seconded by Joy. **Motion carried**  
    Base salary  
    Additional programming (xmas, etc) would be an opportunity to earn extra income

Meet 3 metrics  
Increase margin  
Applied value  
Development  
All subject to board approval

**Next meeting will be held on Monday August 17, 2020 6:00 via Zoom**

**Motion to adjourn the meeting** made by Bobbi and seconded by Gavin. **Motion carried**  
Meeting adjourned at 7:57P.M.